

POMONA

January 14-16, 2005

L.A. County Fairplex, 1101 W. McKinley Ave, Pomona, CA 91768
Phone: 909-623-3111; Fax: 909-623-7072; www.fairplex.com

HOURS

Public Hours

***All exhibits must be staffed during ALL show hours**

Friday: 12pm – 8pm
Saturday: 10am – 7pm
Sunday: 10am – 5pm

Set-Up & Registration Hours

***All vehicles must be off show grounds by 11am Fri.**

***No drive-in**

Bulk Areas:

Wednesday: 1pm – 7pm
Thursday: 9am – 3pm

All Booth Numbers:

Wednesday: 3pm – 7pm
Thursday: 9am – 8pm
Friday: 8am – 11am

Booth Space #'s with an "L" in front

Thursday: 6pm – 8pm
Friday: 8am – 11am

Move-Out Hours

Sunday: 5:15pm – 11pm
Monday: 8am – 12pm

CONTACT INFORMATION

Decorator/Electrical

Modern Exposition Services
(Mail only address.)
424 South 700 East
Salt Lake City, UT 84070
Customer Service: Ph: 801-983-8160
Fax: 801-521-3040 exponet@modernexpo.com

Phone Service

L.A. County Fairplex
Contact Pat Williams
Phone: 909-865-4300; Fax: 909-865-4330;
Williams@fairplex.com

Headquarter Hotel (on show site)

Sheraton Suites – Fairplex
601 W. McKinley Ave.
Pomona, CA 91768
\$80 Room + 10.045% tax; Cut-off: 12/21/04
Phone: 909-622-2220; Fax: 909-598-5654
Shuttle to Ontario Airport
Hotel Restaurant and Lounge.

*See Exhibitor services chart page 20-21, for more information.

Registration & Set-up:

Directions to Registration Desk - Turn right on McKinley Ave., left at Gate #1B, stop at security gate drive through to Building 4. Registration is located inside Bldg. #4 entrance.

Exhibitor Badges - Badges are required before set-up and need to be picked up at registration.

Unloading - Unload at the dock closest to your exhibit space. Booth Exhibitor vehicles are allowed in the building. Carts and Forklift Services can be ordered in advance or at the Decorator Service Counter.

ALL VEHICLES MUST BE OFF THE SHOW GROUNDS by 11:00 a.m. Friday, to open the show.

Late arrival - Exhibitors arriving after the show opens will not be permitted to set up; your space is forfeited.

Exhibitor Parking:

On-site Parking and Trailer Parking – Discounted passes- \$20/space (rate subject to change) event parking passes may be purchased at Exhibitor Registration during set-up hours only. Exhibitors will park in the main lot. Follow White Ave. to Gate #14. Tram services are provided throughout all Exhibitor hours.

Sales Tax: 8.25% (tax rate subject to change)

Permits Required:

Food - Permit and Certificate of Insurance REQUIRED for ALL food distribution; including candy and water. Please call Sabrina @ ISE (360)693-3700 X203 for the application and instructions.

Sellers Permit - ALL exhibitors are required to register for sales tax; fill out a BOE-410-D. See page 3 for details.

Tear Down Instructions: **Early tear down is NOT permitted!**

5:15pm line up in the Lot #1B/NHRA Museum parking lot. Exhibitor vehicles are to enter Lot #1B and line up in the NHRA Museum lot as directed. Exhibitor vehicles may access the grounds as soon as the public is clear from the grounds.